



Center for Sponsored Coastal Ocean Research Coastal Ocean Program



Grants Management Update

Coral Reef PI Meeting

March 23-24, 2005

Ft. Lauderdale, FL



Updates from Hawaii's Meeting

- **Continuations (both standard and Multi-year) due to GMD earlier, based on appropriation signed date (60 days for Multi-years, 90 days for standard continuations, 150 days allowed for new non-competitives)**



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 - Rollout of NOAA's Grants Online to Program Offices



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 - Rollout to recipients pending



GRANTS.GOVSM

FIND. APPLY. SUCCEED.SM



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- **One of 24 Federal cross-agency E-Government initiatives designed to improve access to services via the Internet**
- **Managed by the Department of Health and Human Services, the largest provider of Federal grants**



Grants.gov Provides Robust Functionality for the Grant Community

- **Find Grant Opportunities**
 - **Search for available grant opportunities**
 - **Register to receive notification of grant opportunities**



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- **Apply for Grants**

- Search for and download application packages
- Complete application packages offline
- Submit completed application packages
- Track the status of submitted applications



“Find Grant Opportunities” features...

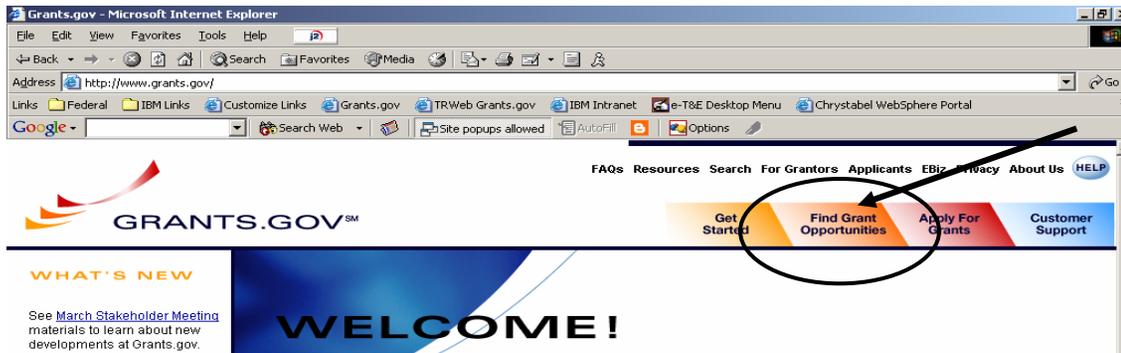
- **Flexibility to search on numerous criteria**
 - Active and archived documents
 - Funding opportunity number
 - Dates and time frames
 - CFDA number
 - Funding activity category (Natural Resources, Science and Technology, etc.)
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- **Email subscription service to receive email notification of all or select funding opportunities (e.g., CFDA #, agency, activity category)**

The "Find" tools...



Easy access from every page



Locate and learn about funding opportunities in a standardized manner



[Search Grant Opportunities](#)
[Receive Grant Opportunity Emails](#)

QUICK LINKS
Access the most requested information and features.

Select A Topic

RESOURCES
[Posted Grant Opportunities within last 7 days](#)
[Available Grant Application Packages](#)
[Types of Grants](#)
[Grant Making Agencies](#)
[Additional Grant Resources](#)

Federal Grants Notification Service Subscription Form

Disclaimer: This service is provided for convenience only and does not serve as a guarantee of email notification. Subscribers to this list service are ultimately responsible for reviewing the [Federal Grants Opportunities](#) site for all information relevant to desired funding opportunities.

Your E-mail address:* (Use full email address in the form of account@mailserver; ex: testacct@aol.com)

*Required

Notes On some browsers, it may be necessary to hold down the **CONTROL**, **APPLE**, or **SHIFT** key to select multiple items (Please choose all that apply)

Select Category of Funding Activity:

All Categories of Funding Activity
Agriculture
Arts (see "Cultural Affairs" in the CFDA)
Business and Commerce
Community Development

Select Funding Instrument Type:

All Funding Instrument Types
Cooperative Agreement
Grant



Preparing to Apply via Grants.gov: Overview

- **Preparing to Apply for grants via Grants.gov opportunities is a 3-step process**



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*Get your authorized users “prepared to apply” today!
Grants.gov registration/authentication processes may take 7 days!*



*Grants.gov streamlines the process for
applying for grants*

- **Find Grant Opportunity**



Grants.gov streamlines the process for applying for grants

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- **Select “Apply For Grants” tab on Grants.gov**



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- **Grants.gov tracking number assigned**
- **Grants.gov notifies applicant when the application has been validated and downloaded by the agency**

Grants.gov provides Grant Community Tools And Resources

Dedicated section of website for applicant information, tools and resources

The screenshot shows a Microsoft Internet Explorer browser window displaying the Grants.gov website. The address bar shows <http://www.grants.gov/ForApplicants>. The page features a sidebar with navigation links and a main content area titled "For Applicants".

For Applicants

This section of the site provides the grant applicants with information to use Grants.gov and to support grant applicants in finding and applying for grants through Grants.gov.

Learn more about the Grants.gov web site, [getting started](#) on your first grant application, and [tips and tools](#) to help you use Grants.gov.

"For a small municipality such as ours with limited grants staffing, Grants.gov has been a wonderful time-saving tool. The ability to review, on a daily basis, postings from a variety of Federal agencies is efficient and effective. I am able to quickly review all offerings and seek further information, on only those where we have an interest, within a period of less than 30 minutes each day. Thank you for this valuable resource!"

- Mary Louise Resch, MEd, CPCM, Grants Administration/Media Relations, Town of Lexington

Getting Started with Grants.gov

- [Find Grant Opportunity for Which You Would Like to Apply](#)
- [Download an Application Package](#)
- [Register with Central Contractor Registry \(CCR\)](#)
- [Register with the Credential Provider](#)
- [Register with Grants.gov](#)
- [Logon to Grants.gov](#)

Applicant Login

Login Here

Quick Links

Access the most requested information and features.

Select A Topic

IN THE NEWS

[Education](#) pushes grants online.

Users increasingly return to [e-gov sites](#).

About Grants.gov

- [Animated Overview](#)
- [Succeed Newsletters](#)

Applicant Tips and Tools

- [Animated Demos](#)
- [Resources](#)

Adobe Get Adobe Reader

Internet



SF-424 Research & Related

- **Government-wide Form, SF-424 R&R**



SF-424 Research & Related

- **Government-wide Form, SF-424 R&R**
 - **Federal Register Notice published on Sept. 3, 2004**



SF-424 Research & Related

- **Government-wide Form, SF-424 R&R**
 - **Federal Register Notice published on Sept. 3, 2004**
 - **OMB Approval Expected March 30, 2005**



SF-424 Research & Related

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 - **See handout for draft copy**



Grants.gov Resources

- **Applicant Training Demonstration - Complete Application Package**
<http://www.grants.gov/CompleteApplication#demo>
- **Customer Online User Support**
<http://www.grants.gov/CustomerSupport>
- **Outreach Communication Resources**
<http://www.grants.gov/Communications>
- **Customer Feedback Findings Reports**
<http://www.grants.gov/MarketResearch>





What Grants Online is Not



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 - May be replaced by government-wide system (5-7 years)



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NOAA Program Office Grants Management

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 - **Application review and selection**
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- **Grant Award Processing**
 - Award document preparation
 - Clearances through multiple DOC and NOAA offices



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NOAA Recipient Grants Management

- **NOAA Award Recipient Grant Management**



WHAT IS GRANTS ONLINE?

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 - **Recipient Acceptance of Award**
 - **Agreement to terms of CD-450 or CD-451**



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 - **Financial Reports**
 - **Project Progress Reports**



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 - **Financial Reports**
 - **Project Progress Reports**
 - **Award Maintenance**
 - **Award Action Requests and Approvals**
 - **No Cost Extensions (Regular and Expanded Authorities)**
 - **Change in scope of work**
 - **17 others (including “Other”)**



Training

- **Recipient Implementation Assistance**



Training

- **Recipient Implementation Assistance**
 - **One Authorized Representative Identified (see handout for user role definitions)**



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 - **Text User's Guide also available**

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 - **Recipient users review recorded Webinar**
 - **Text User's Guide also available**
 - **Grants Online help desk available for issues**
 - **8:00 AM to 8:00 PM Eastern**

Startup Screen



[ABOUT GRANTS ONLINE](#) | [OPPORTUNITIES](#) | [PROGRAMS](#) | [SEARCH](#) | [SITE MAP](#) | [HELP](#)

Welcome to Grants Online

- ▶ [NOAA Home](#)
- ▶ [DOC Home](#)
- ▶ [Grants.gov](#)
- ▶ [Grants Management Division](#)

General Public

Use our Public Search feature to see information pertaining to awarded NOAA grants.

Grant Applicants

To Find and Apply for a NOAA grant, go to the [Grants.gov](#) website.

Current Grant Recipient

- View information about your current NOAA grants
- Submit post-award action requests, progress reports, and financial reports
- Correspond with your NOAA Program Officer and Grant Specialist

Reviewers

- Access current applications assigned to you
- Submit your review comments and scores

NOAA Staff

- Generate funding notices
- Review grant applications
- Select applications for award
- Process selected applications
- Award and manage grants
- Correspond with Grant Recipients

NOAA Grants Online is the premier Federal solution for full life-cycle grants management processing.

Username

Password

[Password Lookup](#)

Inbox Tasks



Inbox

RFA

Pre-Award

Award

Account Management

System Administration

Manage Certifications

Reports

Help

Welcome to Grants Online Bala Krish

Log Off

- ▶ Advisories
- ▶ Notifications
- ▶ Archive
- ▼ Tasks
- ▶ Send Message

Inbox Tasks

Document Type

All

Status

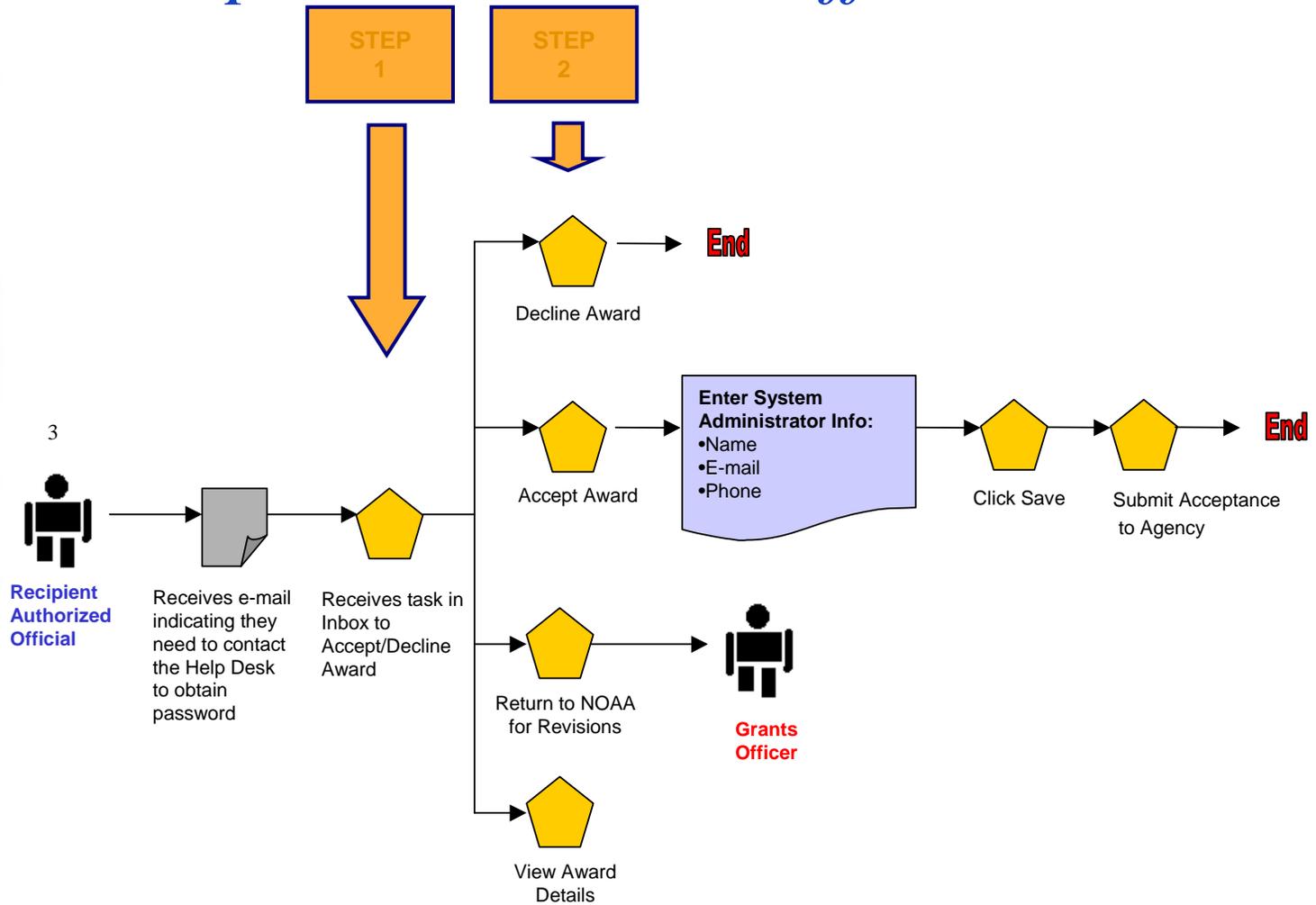
Open

Apply Filter >>

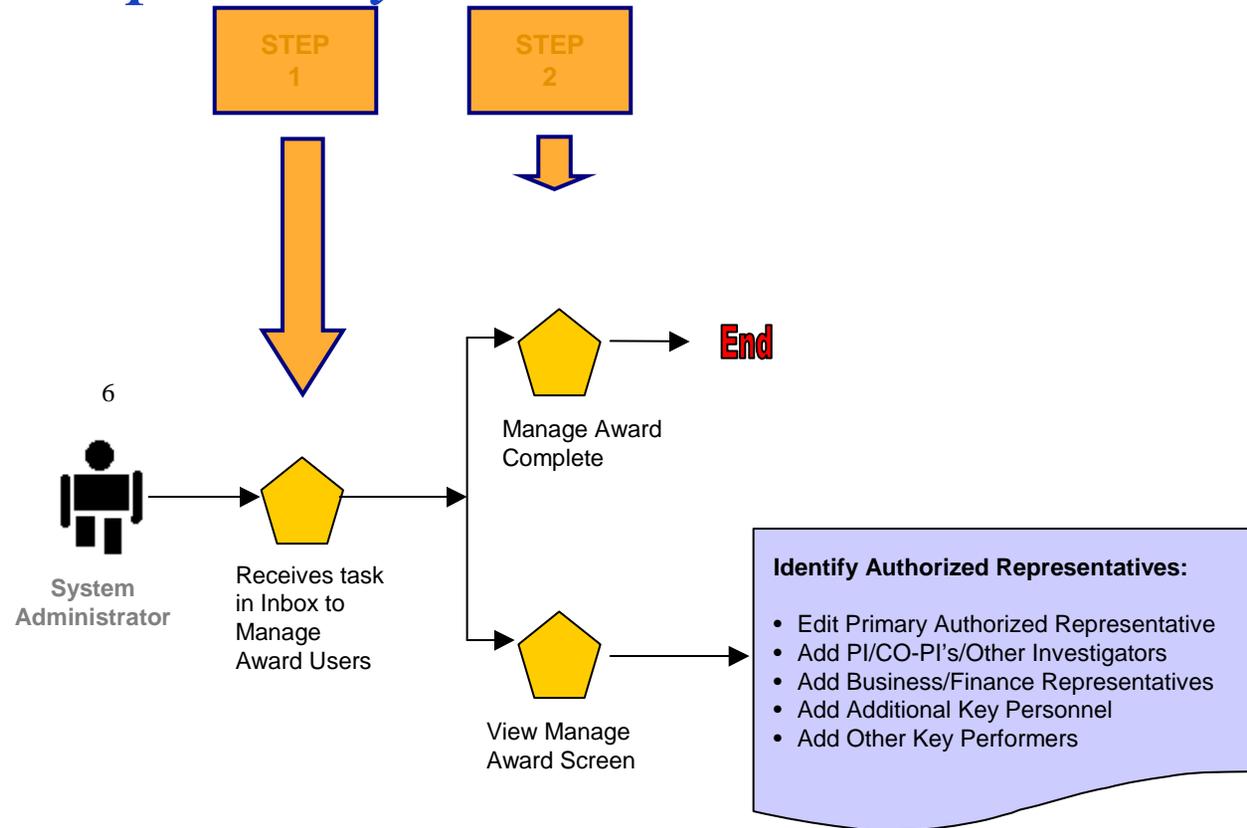
6 items found, displaying all items.1

View	Task Id	Task Name	Task Status	Document Type	Document Id	Start Date	Completed Date	Award Number
View	26754	Review Amendment	In Progress	AMEN	103997	11/23/2004		NA05NMF4070216
View	24763	Review Award Action Request	Not Started	AAR	103964			NA05NMF4070229
View	24759	Review Award Action Request	Not Started	AAR	103963			NA05NMF4070216
View	23646	Accept/Decline Award	Not Started	AWD	103788			NA05NMF4070263
View	23523	Review Award Action Request	In Progress	AAR	103758	11/09/2004		NA05NMF4070182
View	23522	Review Award Action Request	Not Started	AAR	103757			NA05NMF4070253

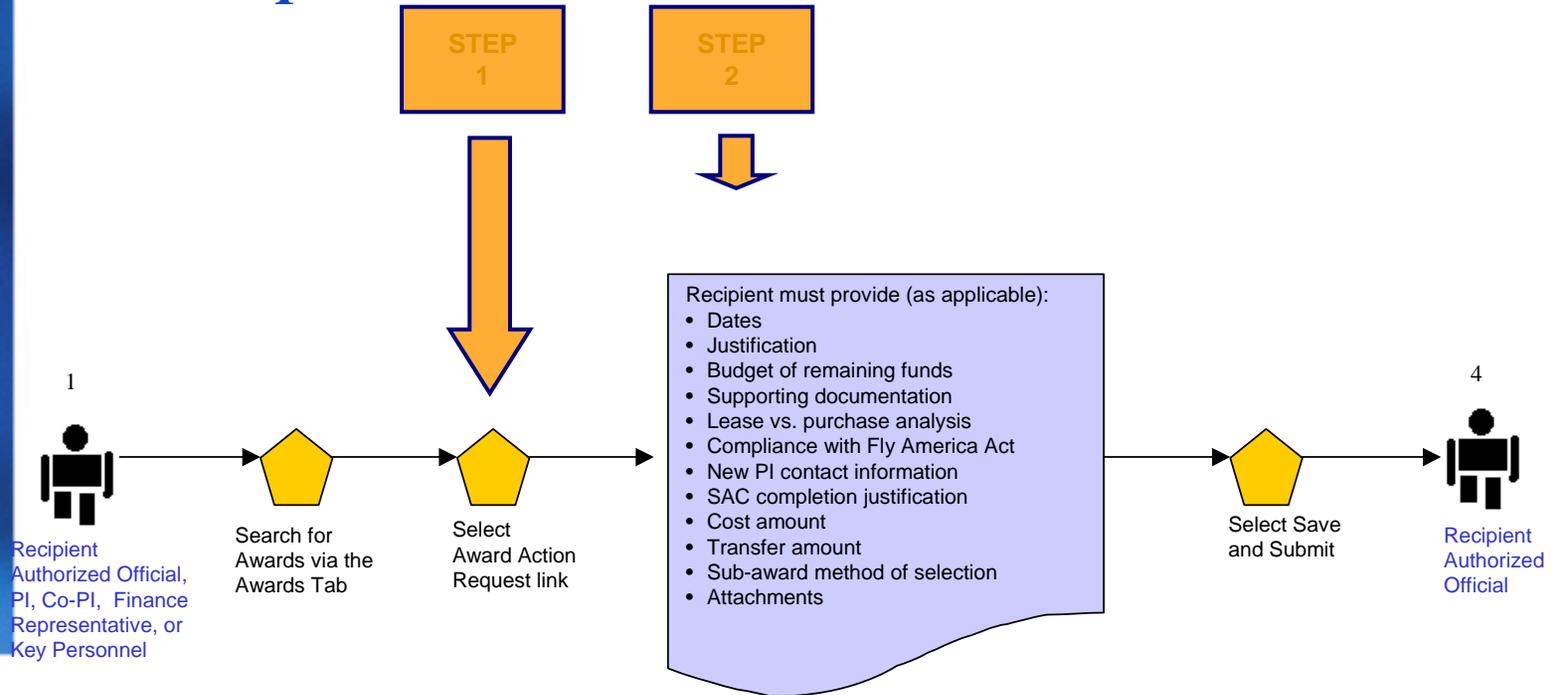
Accepting the Award: Role of Recipient Authorized Official



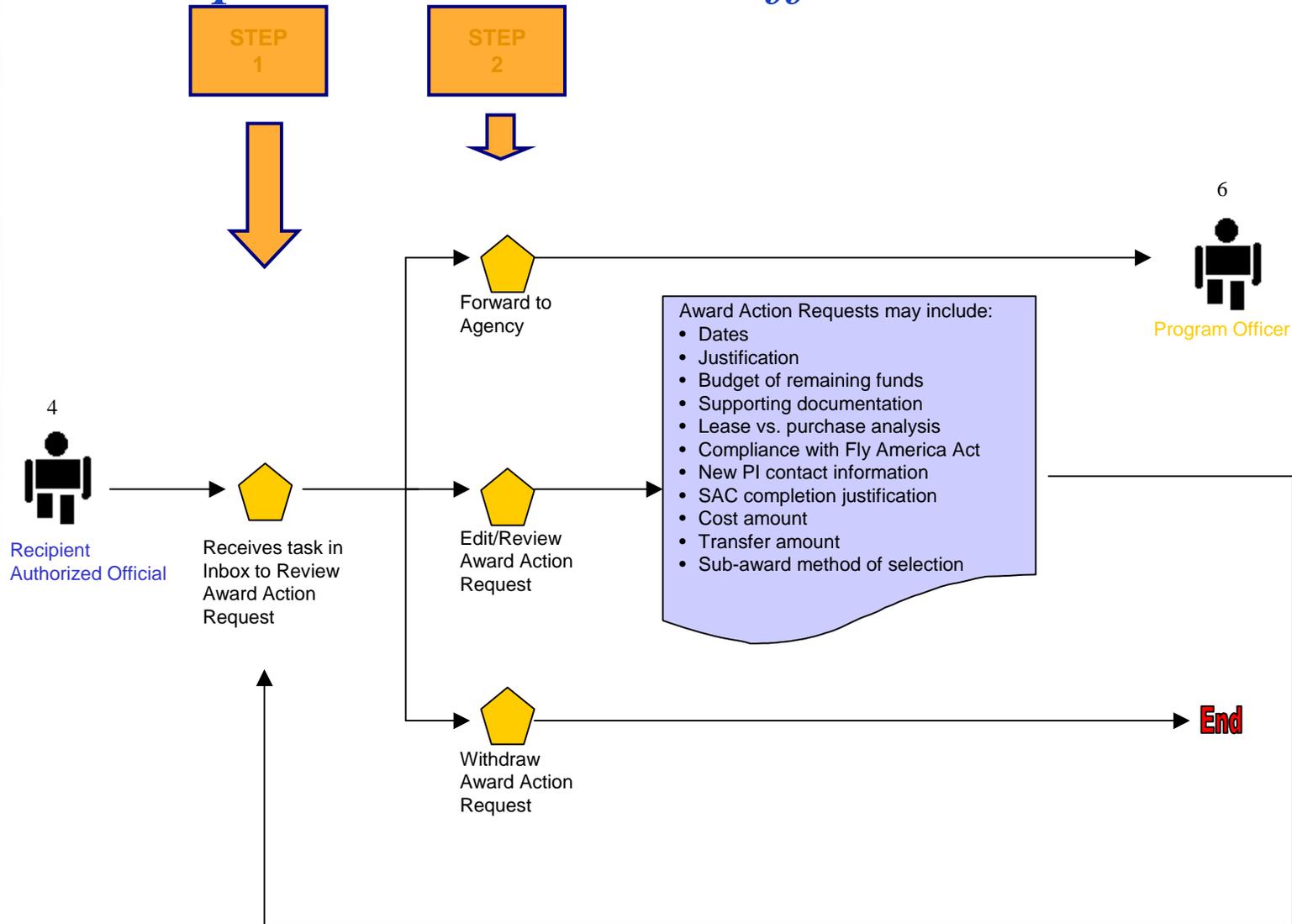
Managing Award Users: Role of Recipient System Administrator



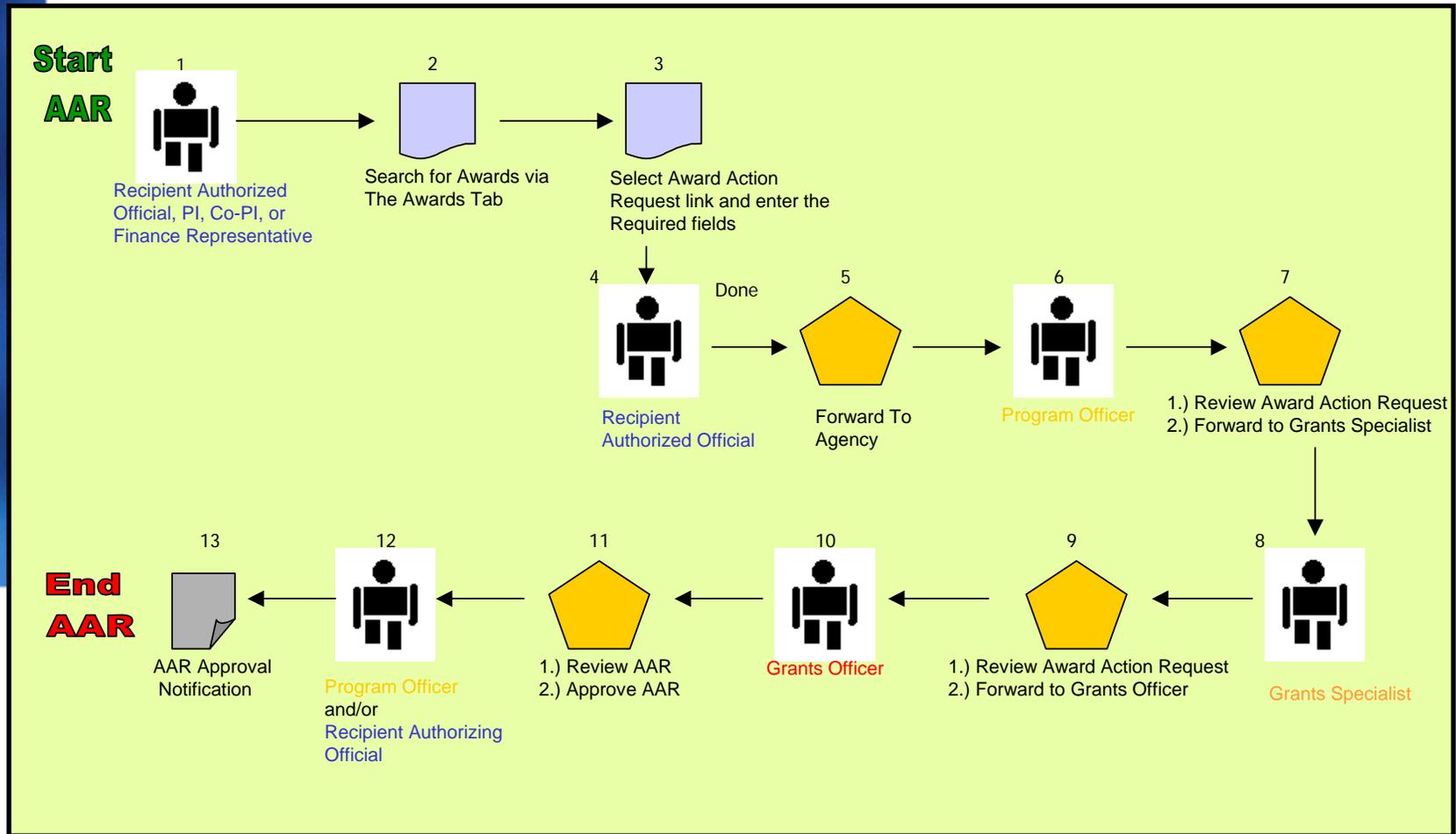
Award Action Requests: Role of Recipient Users



Award Action Request: Role of Recipient Authorized Official



Workflow Overview – Award Action Requests



Initiate Award Action Request

Award Header Information

Award ID:	103346	CFDA Number:	11.407	Program Office:	Fisheries
Program Officer:	FisheriesPO fishpo	Program Officer Phone:	(703)555-1212	Program Officer Email:	nobody@nowhere.zzz
Organization Name:	University of Chicago	Award Number:	NA05NMF4070249		
Project Title:	2de2d2wd				

Award Action Request Index

[No Cost Extension - Without Invocation of Expanded Authority](#)

[Extension to Close Out](#)

[Change in Scope](#)

[Transfer of Award](#)

[Change in Principle Investigator](#)

[Change in Institution Name](#)

[Change in Key Person Specified in the Application](#)

[Satisfied Special Award Conditions](#)

[Transfer of funds allotted for training to other categories of expenses](#)

[Pre-Award Cost](#)

[No Cost Extension - Invocation of Expanded Authority](#)

[Reprogram or Rebudget](#)

[Equipment Purchase](#)

[Foreign Travel](#)

[Sole Source Contract](#)

[Other](#)

[Absence of more than 3 months or 25% by project director or PI](#)

[Inclusion of cost that require prior approval based on cost principles](#)

[Sub award, transfer or contracting out of any work under the award if not described in f](#)

[Return to Main](#)

Award Action Request Details

Award Header Information

Award ID: 101338 **CFDA Number:** 11.407 **Program Office:** Fisheries
Program Officer: Gerald Daugherty **Program Officer Phone:** (703)555-1212 **Program Officer Email:** nobody@nowhere.zzz
Organization Name: University of Chicago **Award Number:** NA05NMF4070182
Project Title:

Equipment Purchase

Equipment Purchase

Was Lease vs. Purchase Analysis Completed: Yes, please attach analysis for PO's review
 No, please provide justification for not doing the analysis

Equipment Description*

No analysis needed. Kubota Tractor

Spell Check

Justification*

For underwater farming

Spell Check

[Attach Files](#)

Save

Save and Submit

Cancel

Award Action Request Workflow

Award Action Request - NA05NMF4070182

Id: 103758

Creator: NOAA Default User

Status: Award Action Request Review Award Action Request In Progress

Last Edited User: NOAA Default User

Title: Equipment Purchase

Create Date: 11/09/2004

Status Date: 11/09/2004

[Go to Award Action Request Details Page >>](#)

Action:

Please select an action

Submit

Comment:

Please select an action
Forward To Agency
Revise/Edit Award Action Request
Withdraw Award Action Request

Spell Check

[View previous workflow history and comments](#)



Grants Online Deployment

- **Deployed to Program Offices January 2005**



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 - Need to clean up data migration for “organizations”



Helpful Websites and Email Addresses

- **Grants Online Website**

- **Looking For More Information About Grants Online?**

- Go to the Grants Online website at www.ofa.noaa.gov/~grantsonline

- **Have Questions About Grants Online?**

- Send questions to GrantsOnlineQandA@NOAA.gov

- **Looking for Grants Online Training?**

- Click the Grants Online Training tab on the website to view the recipient webinar

- **How Do I Obtain a Username and password?**

- Contact the Grants Online Help Desk
 - By Phone: 1-866-DOC-Grants
 - By Email: grantsonline.helpdesk@noaa.gov